



Hug Your Home



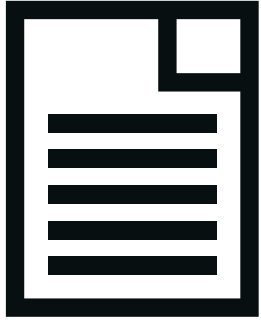
12 WEEK CHALLENGE

DECLUTTER

ORGANIZE

CLEAN

DECORATE



WEEK NINE

CREATE A PAPER
SYSTEM



1

Create an action file for important paper and to-dos.

2

Setup a short term paper filing system.

3

Setup a long term paper filing system.

4

Create a Household Management Binder.

5

Shred and purge old papers that you no longer need.